



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस ,अमेठी, उत्तर प्रदेश, भारत-229304

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

(An Institution of National Importance Established under an Act of Parliament)
Jais, Amethi - 229304, Uttar Pradesh, India

QUOTATION ENQUIRY

Ref. No.: RGIPT/JAIS/PEGE/ICTU-2024/2024-25/01

Dated: 16.08.2024

Last Date and time for the quote: 31.08.2024 till 16:00 hours in the Office of the Department of Department of Petroleum Engineering & Geoengineering, 5th Floor, AB-1, RGIPT, Jais, UP-229304.

Dear Sir/Madam,

Please submit your lowest quotation for supplying/Service the under-mentioned item. The quotation must reach us before the date marked above and should contain the following information:

1. Clearly mention the date of validity of the offer.
2. **Kindly clearly mention your E-mail ID and Mobile number.**
3. Kindly mention the appropriate GST % as applicable for supplying of Goods & Services to educational institutions.
4. Please mention your GST registration number and PAN in the quotation.
5. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

The quotation must be sent in a **sealed envelope** with the word **“QUOTATION for ICTU Conference 2024 Tantage”** and addressed to Office of the Department of Petroleum Engineering & Geoengineering, 5th Floor, AB-1, RGIPT, Jais- 229304 (UP). Our reference number and last date as given above should be clearly marked over it.

Details of the item are as follows:

Item Name: **ICTU Conference 2024 Tantage**

Sl. No.	Items Description	Qty.
1	High back Chairs with covers & Frills	100
	Normal Plastic Chair	250
	Table with cover and borders	50
	Table for all work	70
	Round Table	30
	Tent canopy for VIP Sitting Dining (for 30 Persons)	1
	Tent for student dining (36*36)	1
	View cutter on one side surrounding dining area, carpet for stage, passage and other area Red (As per requirement)	4000Sq.ft.
	Exhibition Stall 18x18 (along with light, carpet)	5
	Entrance gate	01
2	Decoration: Hiring of Decoration complete job including a) Flower Decoration in the Auditorium & two classrooms (stage, gate, podium, etc. with original flower) Buckeye for dining tables (Using Zerbera, rose & other imported flowers)	As per job
	Buckeyes for guests	17
3	Light decoration including with Jhalar Gol Plaza Administrative+ AB1 block+guest hostel Light decoration on the path from the boys' hostel to Gate-2 Light decoration around Audi and trees	Complete job for 2 days
4	Standing Fans	10
	Flower Patels	10kg
	Sound System for expo round and Mics for Audi with stand	1+7

5	Stage lighting complete job for one day: LED par on T stand RGB	10
	LED par both sides Warm White	10
	Sharpie	04
	Console Mini Pearl	01
	Smoke	02

N. B.: Other terms & conditions pertaining to item mention are mentioned below:

1. Supply must be executed on 30.09.2024 & 01.10.2024.
2. Penalty will be deducted in case of delay in supply as per the institute norms.



Dr. Amit Saxena & Dr. Shivanjali Sharma
Convener,
ICTU 2024